

Regular Meeting

October 21, 2020

A regular meeting of the Palisades Park Board of Education was held on Wednesday, October 21, 2020 beginning at 5:00 p.m. The meeting took place at the Early Childhood Center, 270 First Street, Palisades Park, NJ. The meeting was also made available via videoconferencing.

The assemblage saluted the flag.

In attendance: Board Members- Stephanie Jang, Thomas Matarazzo, Jason Kim, Rebekah Lee, John Mattessich, Eun Min, Barnabas Woo, Jeffrey Woo, Timothy Yang.

Dr. Cirillo, Mrs. Spasevski, Louis DiLuzio, Esq.

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, I hereby state that adequate notice of this regular meeting has been provided to the public by written notice dated October 16, 2020. The meeting has been:

- Emailed to all Staff Members
- Communicated to at least one of the Board's official newspapers
- Filed with the Borough Clerk of Palisades Park

Report of the Superintendent:

Dr. Cirillo met with Captain Anthony Muccio on October 15th to review and discuss the implementation of the annual MOA between the Board of Education and local Law Enforcement Officials. The Board will adopt the MOA under New Business.

Thank you to the Paterson Charter School for their donation of desks, furniture, and other office equipment to our district.

Monday, October 19th our students will return to in-person learning. Students in Cohort A will report Monday & Tuesday, Cohort B will report on Thursday & Friday. Wednesday is a virtual day for all.

Thank you to Hector Contreras, Joseph Sperlazzo and the rest of our custodial/maintenance staff for a job well done in cleaning and sanitizing our school buildings in preparation for the return of students and faculty.

Thank you to our teaching staff members for "reinventing" themselves as they continue to provide our students with the best education available. Teachers have the responsibility of teaching in school and virtual simultaneously, and that is not always an easy task.

Report of the President:

Stephanie Jang reiterated Dr. Cirillo's sentiments regarding our staff members. Mrs. Jang toured the school buildings and remarked on the cleanliness and the building improvements to date.

Report of the Board Attorney:

Mr. DiLuzio: The Board will address the approval and ratification of the Teamsters Agreement under Old Business. Under New Business the Board will address and approve the MOA between the BOE and the local law enforcement agency.

Minute Approval: September 23, 2020

Motion by: T. Matarazzo

Second by: R. Lee

All ayes on roll call. Barnabas Woo abstains due to absence.

Reports of the Finance, Buildings, Personnel, Policy Committees (attached)

Old Business:

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent ratifies the Teamsters Contract, effective 07/01/2020 to June 30, 2025, and the MOU executed with the teamster's union.

Motion by: J. Woo

Second by: E. Min

Roll Call: Ayes 9 - 0

New Business:

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a contract agreement between the BOE and the Central Office Support Staff. Effective July 1, 2019 through June 30, 2022.

Motion by: T. Matarazzo

Second by: J. Mattessich

Roll Call: Ayes 9 – 0

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the adoption and implementation of the 2020/2021 Memorandum of Agreement between the Palisades Park Board of Education and local Law Enforcement Officials.

Motion by: J. Woo

Second by: R. Lee

Roll Call: Ayes 9 - 0

Audience Participation:

Motion by: T. Matarazzo

Second by: J. Woo

All ayes on roll call

Cathy Doheny, PPEA Co-President, commented on the retirement of Lisa Cook, who has dedicated 33 years of service to the students and community of Palisades Park.

Mrs. Doheny also commented that she is hopeful that the PPEA contract will be settled shortly.

There is no other public commentary.

Motion to close audience participation: J. Mattessich, second by J. Woo, all ayes on roll call.

Motion to adjourn at 5:23 p.m. J. Mattessich, second by B. Woo, all ayes on roll call.

Diane Montemurro

**Palisades Park Board of Education
Palisades Park, New Jersey**

October 21, 2020

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts an increase in the 2020/21 Nonpublic School Nursing Aid from \$31,719.00 to \$33,354.00. (\$102. X 327 students)
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts Nonpublic School Security Aid for the 2020/2021 schools year in the amount of \$57,225.00, which represents 327 pupils X \$175.00.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts Coronavirus Relief Grant Funds in the amount of \$160,003.00.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the removal/disposal of Food Service equipment from the Fixed Assets Inventory as follows:
 - Tag #1016 – Blodget Convection Oven – HS Cafeteria
 - Tag #1424 – Market Forge Food Cooker – LS Cafeteria
 - Tag #1423 – Market Forge Steam Kettle – LS Cafeteria
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 08/31/2020.
Furthermore, the Board certifies that in accordance with NJAC 6:20-2A that no major fund or account in the school budget has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts Nonpublic Digital Divide Funding in the amount of \$14,225.00 for fiscal year 2021. These funds will equip students with learning devices (Chromebooks, ipads) and internet connectivity (hotspots).
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the School Security Grant application in the amount of \$94,585.00 for the 2020/2021 school year.
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves "scheduling hours" (H.S.) for Avo Youmshakian. Not to exceed 30 hours per month @ \$30.00 per hour.
- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves "Library Management hours" (L.S.) for Diane Cundari. 10 hours @ \$30.00 per hour for the month of September.

Finance Committee

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher workshops:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Joanna Hali CST Supervisor	Virtual/ "Legal One: Hot Issues" Legal guidance regarding student rights	10/05/20	\$125.00
Joanna Hali	Virtual/ "Special Education Training" Latest techniques & legal changes	10/22/20	\$ 75.00
Joanna Hali	Virtual/ "Student Mental Health" Mental health protocols & safeguards	10/28, 29	\$375.00
Andrew Garcia Supervisor	Webinar: "Using Option 2 with ELLS" Allow students to receive graduation Credit for diverse learning experiences.	11/10/20	\$ 60.00

- 11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an increase to the district's Substitute Teacher rate: Currently \$95.00 per diem, Increase to: \$100.00 per diem.
- 12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a 3% salary increase for Amani Dyer, Technology Coordinator (12 months), effective October 15, 2020.
- 13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the purchase of 500 student "desk barriers" @ \$24.75 each (\$12,375.00) and 1,500 "barrier clips" @ \$0.75 each (\$1,125.00). Total: \$13,500.00
- 14.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the "rescreening" of 144 school window screens @ \$39.00 each. Total: \$5,616.00
- 15.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a budget transfer from the Maintenance Reserve Account to Account #11-000-261-420-01 for "Screen mobile of Demarest" in the amount of \$5,616.00, for required COVID-19 maintenance.
- 16.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Student Activities Accounts for Lindbergh School and the Jr/Sr High School, month ending 09/30/2020. (attached)

Finance Committee

17.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 09/30/20 payroll in the amount of \$744,277.29 and the 10/15/20 payroll in the amount of \$731,077.29.*

18.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the October 2020 bill list in the amount of \$ 890,453.49 as follows:*

• <i>Fund 10 (General Current Expenses)</i>	<i>\$ 794,149.67</i>
• <i>Fund 20 (Special Revenue Fund)</i>	<i><u>\$ 98,455.57</u></i>
<i>Total:</i>	<i>\$ 892,605.24</i>

Introduced by: J. Mattessich

Second by: E. Min

Roll Call: Ayes 9 - 0

as of 9/30/20

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>			
ACADEMIC DECATHLON/MODEL UN	1064.71			1064.71			
AFTER SCHOOL ART	4			4			
BIBLE CLUB	180.33			180.33			
CHEERLEADING	631.78		-222.3	409.48			
CLASS OF 2020	5977.76			5977.76			
CLASS OF 2021	3802.9			3802.9			
CLASS OF 2022	2770.08			2770.08			
CLASS OF 2023	318.45			318.45			
DAS	5472.44			5472.44			
DANCE TEAM	390.06			390.06			
ENVIRONMENTAL CLUB	7017.04			7017.04			
FIELD TRIP/ACTIVITIES	1948.1			1948.1			
FOOTBALL	38.5			38.5			
FUNDRAISERS/Scholarships	1049.82			1049.82	Andri(859.82)	Slps/Kicks(0)	Wrobo(190.00)
GIRLS BB	147.75			147.75			
HOPE CLUB	206			206			
HUMANITARIAN	1943.6			1943.6			
INTERNATIONAL CLUB	33.38			33.38			
ITALIAN NHS	2541.76			2541.76			
KOREAN CLASS ACTIVITY	588.35		-281.04	307.31			
LITERARY MAGAZINE	801.53			801.53			
MISC	3364.44			3364.44	(Tlna - 1150)		
MEDIA CENTER	0			0			
MUSIC	54.75			54.75			
NHS	0.82			0.82			
ONLINE LEARNING	244			244			
SCIENCE LEAGUE	0			0			
SOFTBALL	40.05			40.05			
SPANISH NHS	141.8			141.8			
BASEBALL	1007.72			1007.72			
BOYS BB	1249.85			1249.85			
STUDENT COUNCIL	0.9			0.9			
TIGERTALES	172.19			172.19			
TRACK	678.53			678.53			
WRESTLING	622.66			622.66			
YEARBOOK	7037.34			7037.34			
CROSS COUNTRY	38			38			
Pencils of Promise	675.1			675.1			
STIGMA	681.46			681.46			
School Records	2			2			
Hall of Fame	565			565			
TOTALS	53504.95			53001.61			

STUDENT ACTIVITIES ACCOUNT

LINDBERGH ELEMENTARY SCHOOL
APPENDIX B

<u>Account</u>	<u>Balance</u> <u>6/30/20</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>9/30/20</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	420.56			420.56
Yearbook	3189.88		3163.00	26.88
Band	1403.39			1403.39
Principal's Account - ECC	1132.87			1132.87
Principal's Account- LS	12,992.26	13.27		13,005.53
Phys. Ed.D. Acct.	13.27	[-13.27]		Closed
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	1195.00			1195.00
Field Trips	-0-			-0-
Student Council	3833.97			3833.97
Literacy Club	2379.99		181.30	2198.69
<u>Totals</u>	<u>26,611.14</u>	<u>-0-</u>	<u>3344.30</u>	<u>23,266.84</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>26,611.14</u>	<u>- 0 -</u>	<u>3344.30</u>	<u>23,266.84</u>

Palisades Park Board of Education
Palisades Park, New Jersey

October 21, 2020

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Boy Scout Troop 379 of Palisades Park for a Car Wash on Saturday, October 24th from 9:00 a.m. – 1:00 p.m.
The Scouts will be using the back of Lindbergh Elementary School (Roff Avenue)

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of Lindbergh School field for the Recreation Department's annual "Halloween Parade" on Saturday, October 31st beginning at 10:00 a.m.
Immediately following the Parade there will be a "Trunk or Treat" event in the front of Lindbergh School (Glen Avenue).

Introduced by: J. Kim

Second by: J. Woo

Roll Call: Ayes 9 - 0

**Palisades Park Board of Education
Palisades Park, New Jersey**

October 21, 2020

Report of the Personnel Committee – Dr. Thomas Matarazzo

- 1.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Lisa Cook, effective January 1, 2021. Lisa Cook has been a teacher at Lindbergh Elementary School for the past 33 years.*
- 2.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Mariah Levinson, Social Studies Teacher, effective November 28, 2020.*
- 3.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Talar Minoyan, Lindbergh School teacher, beginning December 23, 2020. Mrs. Minoyan intends to return to the district in September 2021.*
- 4.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following leave replacement teacher, effective October 19, 2020.*

*Malinda O'Reilly
Elementary K – 6
Step 1 BA: \$50,443.00**

- 5.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective October 1, 2020:*

*Teja R. Karukonda, MD
North Jersey Orthopaedic Specialists
Teaneck, New Jersey*

*Dr. Karukonda will serve as the district's school physician for the 2020/2021 school year.
Fee: \$15,000.00 (Pro-rated through June 30, 2020).*

- 6.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following B.S.I. teacher, effective 11/01/2020:*

*Roy Shantzis
New Jersey Institute of Technology
Certifications: Math K – 8
English K – 12
\$37.00 per hour, not to exceed 29.5 hours per week*

Personnel Committee

7.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Robinson Rivera, part-time custodian at Lindbergh School. Effective: 10/22/20.*

8.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following I&RS Coordinators:*

Vera Csizmadia – ECC

Joanna Leigh Hali – High School

\$30.00 per hour, not to exceed 20 hours per month

9.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following staff members to work in the Option II – SIA program:*

- *Rosanna Farnese*
- *Grace Ko*
- *James Mascolo*

\$36.00 per hour, as needed

Introduced by: T. Matarazzo

Second by: J. Woo

Roll Call: Ayes – Jang, Matarazzo, Kim, Lee, Mattessich, Min, B. Woo, J. Woo, T. Yang

Dr. Matarazzo abstains on #9.

Palisades Park Board of Education
Palisades Park, New Jersey

October 21, 2020

Report of the Policy Committee – Mr. Timothy Yang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent adopts Regulation No. 6114: Pandemic Response Team. (Attached)

Introduced by: T. Yang

Second by: T. Matarazzo

Roll Call: Ayes 9 - 0

PANDEMIC RESPONSE TEAM

The Board of Education authorizes the chief school administrator to establish school-based Pandemic Response Teams in each of the district schools to centralize, expedite, and implement COVID-19-related decision-making. Each school team should have a liaison that reports to the chief school administrator to ensure coordinated actions across the district.

Pandemic Response Teams Members shall include diverse representation from the school community to plan for reopening. Pandemic Response Teams Members of the school teams shall include a cross section of administrators, teachers and staff, and parents/guardians. Pandemic Responses Teams should represent a cross-section of the school and district, including its gender and racial diversity. Having diverse representation from the school community shall help inform the decision-making and communication processes.

If feasible, the chief school administrator may task existing and related school-level teams such as the existing crisis response team, in forming the Pandemic Response Teams. If a school does not have an existing crisis response team, a Pandemic Response Team shall be appointed to support an planning, management, and decision- making related to the school's COVID-19 response actions.

A. Pandemic Response Team should be comprised of the following members:

1. School principal or lead person;
2. Teachers;
3. Child study team member;
4. School counselor or mental health expert;
5. Director of Curriculum;
6. School Nurse;
7. Teachers representing each grade band served by the district;
8. School safety personnel;
9. IT personnel;
10. Members of the school safety team;
11. Custodian;
12. Parents/guardians.

B. The Pandemic Response Team is responsible for:

- 1 Overseeing each school's implementation of the district's reopening plan, particularly health and safety measures, and providing safety and crisis leadership;
- 2 Adjusting or amending school health and safety protocols as needed;
- 3 Providing staff with needed support and training;
- 4 Reviewing school level data regarding health and safety measures and the presence of COVID19 and reporting that data to the district as required;
- 5 Developing and implementing procedures to foster and maintain safe and supportive school climates as necessitated by the challenges posted by COVID-19;
- 6 Providing necessary communications to the school community and to the district;
7. Creating pathways for community, family, and student voices to continuously inform the Team's decision-making.

Implementation

The Pandemic Response Team shall meet regularly and provide the community with timely updates and any changes to protocols. As the needs of New Jersey communities evolve, Pandemic Response Teams will be well-versed in creating pathways for community, family, and student voices to continuously inform the Team's decision-making. These teams will serve a critical role in building confidence and addressing concerns as they arise. The teams will ensure accurate, timely and transparent information is shared within the school community.

The teams shall keep minutes of their meetings and forward the meeting minutes to the chief school administrator.

Adopted: October 21, 2020

Resources:

Restart & Recovery Plan: The Road Back, NJDOE. <https://www.nj.gov/education/reopening/>